

# **IRA Transfer Form**

(If this is for a new IRA, an IRA Packet must accompany this form.)

#### Regular Mail:

Pzena Funds c/o U.S. Bank Global Fund Services PO Box 701 Milwaukee, WI 53201-0701 **Overnight Mail:** Pzena Funds c/o U.S. Bank Global Fund Services 615 E. Michigan St., FL3 Milwaukee, WI 53202-5207

There may be penalties for withdrawing certain investments before their maturity (i.e., certificates of deposit or annuities). Please contact your current custodian or plan administrator prior to submitting this form to determine the applicable time frames and penalties, if any, or if you need a signature guarantee in section 6 to order this transfer. U.S. Bank Global Fund Services will initiate your request upon receipt of this form.

## Investor Information

FIRST NAME	M.I. LAST NAME	SOCIAL SECURITY NUMBER
ADDRESS		CITY / STATE / ZIP
DAYTIME PHONE NUMBER		EVENING PHONE NUMBER

# **2** Instructions to Current IRA Custodian or Plan Administrator

Please include a copy of your current account statement.

CURRENT CUSTODIAN OR PLAN ADMINISTRATOR	FUND NAME, IF APPLICABLE
ACCOUNT NUMBER CONTACT PERSON	CONTACT NUMBER
STREET ADDRESS	CITY / STATE / ZIP
Consider this your authorization to redeem my in Inherited IRA, or to directly rollover my qualified	vestment and transfer my Traditional IRA, SEP IRA, Roth IRA, or retirement plan as directed below:
All Assets OR 🗳 \$	%
Please process this request:*	
Immediately OR At Maturity	
(MONTH / DAY / YEAF * If no option is selected, please transfer all assets immed	
Instructions for Delivery - indicate how you want your cu	urrent Custodian/Trustee to deliver the assets to U.S. Bank Global Fund Services.
□ Wire - Funds available immediately upon receipt, your □ Check - Funds may not be available for 12-15 Busines	
<ul> <li>First Class Mail</li> <li>Overnight Delivery via Third Party – Charge the feet</li> </ul>	y - Take the fee from my account e to my FedEx or UPS account
Generation FedEx Generation UPS Account/Billing Num	ber
	e to "The Pzena Funds FBO [Shareholder's Name]" along with a copy of this ne address at the top of this page.

# **3** Processing Instructions and Fund Selection

Processing Instructions - indicate how you want us to initiate your transfer/rollover with your current custodian.

Standard Processing Service - No charge, transfer form will be sent via First Class Mail.

**Overnight Delivery** - \$15.00 fee, select one of the options below; if no selection is made we will use First Class Mail.

- We will overnight your transfer form to your current Custodian/Trustee.
- Physical address must be provided on page one, cannot overnight to a PO Box.
- Use the attached check made payable to U.S. Bank Global Fund Services
- Charge the \$15.00 fee to my third party billing provided below

FedEx	🖵 UPS	Account/Billing Number	
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#### Type of account being transferred/rolled-over:

Pension	Profit Sharing Plan	<b>4</b> 01(k)	<b>4</b> 03(b)	Roth 401(k)	
Roth 403(b)	Traditional IRA	SEP IRA	□ SIMPLE IRA	Roth IRA	
Inherited IRA	Other:				
Original Roth IRA funding	year (if applicable):				
Original SIMPLE IRA fundi	ing date (if applicable):				

#### **Fund Selection**

A Pzena Funds IRA Packet must be completed to process this transfer if a new account is being established. The Fund(s) and the allocation(s) specified in the packet will be used if they are different from those indicated below.

	Ν	VEW	EXISTING	ACCOUNT # (IF APPLICABLE)	AMOUNT		%
Pzena Mid Cap Value Fund Investor Class 2	951					OR	
Pzena Mid Cap Value Fund Institutional Class 2	952					OR	
Pzena Emerging Markets Value     Fund Investor Class 2	ue 953					OR	
Pzena Emerging Markets Value     Fund Institutional Class 2	ue 954					OR	
Pzena Small Cap Value Fund Investor Class 6	038					OR	
Pzena Small Cap Value Fund Institutional Class 6	039					OR	
Pzena International Small Ca Value Fund Investor Class 4						OR	
Pzena International Small Ca Fund Institutional Class 4	p Value [ 271					OR	
Pzena International Value Fur Investor Class 5	nd [ 660					OR	
Pzena International Value Fur Institutional Class 5	nd [ 661					OR	

## **4** Required Minimum Distribution (RMD) Age Information

Check one of the following:

- □ I am under the RMD age and do not turn RMD Age at anytime during this calendar year.
  - OR
- I am RMD age or older and understand that no part of my RMD is eligible for transfer or rollover. I further understand that there may be significant tax penalties if a rollover of my RMD occurs.

## 5 Conversion of Traditional IRA to Roth IRA - Optional

I am converting assets from a Traditional IRA to a Roth IRA. Upon receiving the assets from my current Custodian, I instruct the Fund's transfer agent to invest the proceeds into a new or existing Roth IRA account, as indicated in Instructions to Current IRA Custodian or Plan Administrator section. I understand this may be a taxable event and that I am solely responsible for all tax consequences of this conversion.

The Fund's transfer agent will only process the conversion if you check the box above.

### 6 Signature and Certification Required by the Internal Revenue Service

I certify that I have established an IRA with the Pzena Funds, of which U.S. Bank, N.A., is the Custodian. I agree to contact my present Custodian from whom I am transferring to determine if specific documentation or a signature guarantee is required. I understand that I am responsible for determining my eligibility for all transfers or direct rollovers. I agree to hold the Custodian harmless against any and all situations arising from an ineligible transfer or direct rollover. I acknowledge that the Custodian or its agent cannot provide legal advice and I agree to consult with my own tax professional for advice.

I authorize U.S. Bank Global Fund Services, to act on my behalf in contacting the current custodian or plan administrator to facilitate the transfer of assets.

X	
SIGNATURE OF OWNER	DATE (MM/DD/YYYY)

SIGNATURE GUARANTEE\* (FOR TRANSFERS FROM ANOTHER CUSTODIAN)

**IMPORTANT:** Please contact your current Custodian to determine if a signature guarantee is required.

If required, a signature guarantee or a signature validation may be obtained from an officer of a bank, savings association, credit union, a member firm of a domestic stock exchange, or the Financial Industry Regulatory Authority, that is an eligible guarantor institution. A notary public from a financial institution is able to provide an acceptable guarantee. The notary public's business card or a signed letter from the notary public on the financial institution's letterhead must accompany the form.

We suggest you contact your financial institution to verify the documentation required to obtain a signature guarantee or notary stamp for your specific situation.

U.S. Bank, N.A., hereby accepts its appointment as Custodian of the above IRA and upon receipt of assets, will deposit such assets in a Pzena Funds IRA on behalf of the Depositor authorizing this transfer or direct rollover.

U.S. BANK, N.A.

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Gregory Farley Senior Vice President-Mutual Fund Operations

For additional information please call toll-free (844) PZN-1996 or visit us on the web at www.pzenafunds.com.